

**Monthly Bruins Meeting Minutes**  
**Tuesday, April 10<sup>th</sup>, 2018**

*\*Meeting held @ First Presbyterian Church of Altadena.*

**Call to Order**

- Debbie called meeting to order at 7:03pm.

**Reading / Approval of Minutes**

- Debbie requested a review of meeting minutes from March and motioned for approval. Bentley Soo Hoo & Lana Wong.

**Financial Report – Tracie Jue**

- Tracy handed out a financial summary for March and reported on revenues and expenses. March's starting balance as of 3/1/18 was **\$61,818.94** and closing balance as of 3/31/18 was **\$38,852.63**. A few of the bigger expenditures included a \$7,962.50 contribution to the annual PBT gym maintenance fund; \$6,660 for JAO league fees; and \$3,059 for this year's Bruins Scholarship 5K Run/Walk T-shirts.

**CYC Report – Brett Yoshimura**

- **CBO/CYC Prep league** games are underway. 2 weeks left of spring season.
- **CYC Summer league** (K-8) is a month away.
  - Dates are 5/13, 5/20, 6/3, 6/10, 6/17, 6/24. Fee is \$450 per team.
  - Only new players need to fill out registration forms. If winter league forms were previously filled out this season, no need to fill out again till next winter league. Roster and registration forms will be up soon on the CYC website (<http://cycsports.org>).
  - Deadline for new player registrations and rosters is Friday, April 27<sup>th</sup>. Rosters (soft copy) can be emailed to Brett. Registration forms must be typed/filled out electronically, printed, signed, and turned into Brett (hard copy).
  - 73 teams from CYC are participating. Brett previously emailed out more detailed info with breakdown by organization and by grade to all team reps.
- **Tigers Golf Tourney** – Glendora Country Club Monday, May 14<sup>th</sup>. If interested in participating, go to: <https://www.tigersyouthclub.com/golf-tournament/> for info and application.

**JAO Report – Kimi Suehiro**

- In the middle of prep league and it's going well.
- Summer commitments due today. Still waiting for a few teams to respond.

**PBT Updates**

- Bathroom remodel is DONE. Please follow protocols for checking bathrooms at the end of each practice, which Debbie emailed out on 3/24/18. Someone from your team needs to make sure toilets are flushed, counters wiped, trash picked up, and then sign the form once everything is checked.

**OLD BUSINESS**

- **PBT Beef Teriyaki Event** on March 24<sup>th</sup> went smoothly. Initially they thought we needed to provide volunteers from every team, as usual, but they ended up only needing a few helpers for the set up/clean up.
- **5K Update:**
  - **T-shirts** were distributed after the meeting. If people registered after the 15<sup>th</sup>, there's no shirt. If extras become available, Debbie will let people know later.
  - **Wristbands** will be handed out morning of event instead of with the T-shirts. This is to avoid wasting wristbands because not everyone who signs up for walk, shows up to the event. Wristbands can be obtained at the check-in table and are redeemable for raffle prizes at the end of the 5K. You must be present to win.
  - **Fees** - Teams that owe a balance need to pay Debbie at their earliest convenience. Check with her to find out the balance, if needed. Check should be made payable to "PJAA"
  - **Waivers:** They were due at this month's meeting but it's ok to fill out and bring to next month's meeting or to the event.
- **T-shirt Design Contest:** Congratulations to the Rainbow Warriors team!! (See attached for sneak peek of the design). The winning team gets \$200 credit towards their Sponsorship Ad requirement.

**NEW BUSINESS**

- **Background Checks:**
  - Debbie set up an account to facilitate background checks and did a test run recently, using a prospective volunteer coach for one of the girls' teams. It was very easy. First step is to input first name, last name, and an email address online. A link is generated and an invitation is sent to the prospective coach to input additional info. The check takes about 48 hours.
  - Bruins will cover 2 background checks per team (\$35 each). For now, it will only be required for coaches/assistant coaches. CYC doesn't require it for everyone yet so we won't either. Per Dan, CYC won't require it in 2018. Background checks came up because it's a pre-requisite for insurance. As of now, it's unclear whether CYC's requirements can be fulfilled by our process or if they will require their own checks.
  - As a next step, Debbie will reach out to all team reps for their coach's (or coaches') info and get the process started.

- **Bruins Tournament**
  - **Coed (open to 5<sup>th</sup> thru 12<sup>th</sup>)/Men/Women/Masters** dates are August 18-19, 2018. Fee is \$450.
  - **Youth/Prep** dates are August 25-26, 2018 (open to all 2<sup>nd</sup>-12<sup>th</sup> grade teams)
  - **General:**
    - All eligible Bruins teams are required to play in the tournament. Bruin teams do not need to submit player registrations; the only required paperwork is a roster, formatted in **MS WORD format**. All forms are available on the Bruins website.
    - June 30<sup>th</sup> is the roster deadline; July 15<sup>th</sup> is the deadline for roster change(s).
    - 3 guaranteed games: 2 on Saturday, 1 on Sunday. Awards limited to 10 per team.
    - All registration forms--including for coed--are available online.
  - **Sponsorship Ads:**
    - In lieu of a registration fee, all Bruin teams must raise at least \$500 in sponsorship ads for our tournament book. Your team has the option to write a check for the full amount (to be split among the families), to approach sponsors to place ads, or a combination of the two.
    - There are different sponsorship levels based on ad size. While payments can be made either online or via check, the ad order form must be filled out & submitted online or printed and submitted with their check/payment.
    - Fulfilling your \$500 requirement earns you a team page. Please send Debbie artwork that is camera-ready.
- **Chicken Teriyaki Takeout is Sat May 19<sup>th</sup>** - Gym closures on Friday, May, 18<sup>th</sup> (after table set-up) and all day Saturday.
  - Lead chair: Thunder II (Rikako Saito). Sharon Lee will send volunteer shifts and instructions to her. Reps can expect to receive an email from Rikako about volunteer shifts. Please reply back to her with designated volunteer names and contact info.
- **PBT Obon** – July 21-22, 2018
  - Lead Chair: Hoop Stars (Eddie Chan/David Nitta) / Assistant: Thunder IV (Sonia Yagura). Sharon Lee will send out volunteer shifts and instructions.
  - Church is looking for teams to do a game booths only on Sat. 4-9, Sun. 4-8:30. 100% of the money raised goes to your team. You can come up with your own game or see what the church has available. Good fundraiser for the team.
  - The Jetts/Jets tournament conflicts with Obon. If your team is planning to participate, please let Debbie know by May 14<sup>th</sup>. This is PBT's largest fundraiser so they will need ALL teams available to volunteer. Debbie will let PBT know so arrangements can be made to accommodate your volunteer shift.
  - NO food booths this year due to strict/prohibitive city health code issues.
- **Bruins 5K Run/Walk**
  - Participant waivers were due today (4/10) but can be turned in as late as day-of the event. Walk-up/game-day registrations will also be accepted. However, late registrants won't get a Tshirt. You can ask Debbie later about extras but she did not order very many.
  - Please help solicit businesses for raffle prizes for the Run/Walk participants. Debbie can pick up/hold onto any donations you've received.
- **Jets/Jetts Tournament** (same weekend as PBT Obon) – Deadline to register is May 27<sup>th</sup>.

#### UPCOMING EVENTS / DEADLINES

4/20-4/22	West LA Tournament
4/28	PBT GYM CLOSURE due to "Growing Up Sansai" play
5/4-5/6	F.O.R. Tournament
5/12	5K Bruin Run/Walk
5/12-5/13	The Stand Restaurant Fundraiser (flyer is posted on the Bruins homepage)
5/14	Jetts/Jets – deadline to let Debbie know if you plan to participate
5/19	Chicken Teriyaki fundraiser
5/21	Obon game booth request/commitment deadline
5/26-5/28	Tiger Tournament
6/1	Tournament book - Sponsorship ad deadline
6/15	Tournament book - Team page artwork DUE
7/21-7/22	PBT's OBON & Jetts/Jets tournament
8/4-8/5	Hollywood Dodgers Vegas Tournament
8/11-8/12	Nikkei Games 3-on-3 tournament
8/18-8/19	Bruin Co-ed tournament
8/25-8/24	Bruin Youth/Prep tournament

Meeting adjourned 7:27pm